#### **About Us**

#### **Mission:**

Acting as a legally appointed guardian, Permanent Planning, Inc. identifies, secures, and monitors essential individualized services and support for persons they serve as guardian. PPI staff also provides support, advocacy, and assistance to navigate through medical appointments and treatment plans.

#### **Values:**

- Respect Demonstrate honor and consideration
- Collaboration Work together for the best outcomes
- Integrity Driven to do what is right
- Advocacy Seek and uphold the highest standards
- Discernment Educated judgment

#### **Board of Directors:**

Permanent Planning, Inc. Board of Directors is a diverse group of professionals and interested parties from the Cedar Valley community.

Permanent Planning, Inc. (PPI) is a not for profit, corporate guardianship agency organized in 1973.



# **Permanent Planning, Inc.**

4901 University Avenue, Suite D Cedar Falls, IA 50613

Phone: 319-277-1410
Fax: 319-277-1359
E-mail: ppi@episervice.org
www.permanentplanning.org



April 2017



# **Guardianship Services**



Professional, Caring, Individualized Substitute Decision Making

319-277-1410 | permanentplanning.org

### What is it?

PPI offers guardianship services to adults in need of a guardian. Professional staff is responsible for meeting regularly with the individual legally under our guardianship in order to monitor their health, living environment, services, and overall wellbeing. PPI staff will also attend necessary doctor appointments and advocate for appropriate medical care for the person. Staff will report annually to the District Court regarding the condition of the person under guardianship. Staff has regular contact with the individual, their families when applicable, or appropriate, and service providers to develop trust and good working relationships. The PPI staff is familiar with community services available and work with the individual teams to ensure opportunities are sought out and pursued on behalf of the individual we serve.

# Who is eligible?

PPI will provide guardianship services to those individuals in need of a guardian who we believe we can appropriately serve.

## **Services Offered**

- 1. Monitor residential services and appropriate individualized services to be sure the ward is being treated fairly, receives proper meals and services, and is provided with opportunities for social growth.
- 2. Monitor and advocate for ward's physical and psychological health.
- 3. Provide guidance to the individual and service providers to be sure the individual is participating in community and recreational activities he or she desires.
- 4. Offer guidance to the ward and consult with service providers to enable the individual to obtain his or her highest degree of independence according to their capabilities.

# **Court Authorization**

Because guardianship is a court-authorized relationship, there are certain decisions the guardian cannot make without prior court approval. Those decisions are:

- 1. Moving a ward to a higher level of care.
- 2. Removing or withholding life-sustaining procedures. Do Not Resuscitate Order.
- 3. Consenting to major elective surgery or major medical procedure that is not an emergency.

#### **Fees**

Permanent Planning, Inc. will provide professional services for the cost of \$60 per hour. For travel within Black Hawk County, there will not be an additional mileage fee. Billing for services will begin when the staff leaves the PPI office and ends when the staff returns to the PPI office. If travel outside of Black Hawk County is required, a fee of \$0.39 cents per mile will be charged in addition to the \$60 hourly fee. Fees will be charged for the actual time spent traveling on behalf of the person under guardianship, meeting with the person, coordinating with other service professionals, updating family, attending doctor appointments, completing required court duties, or any other duties staff completes on behalf of the person under guardianship. The \$60 hourly fee will be charged for initial consultations, file creation, and meetings with counsel prior to the Letters of Appointment being signed by the judge naming PPI as guardian.

Those wishing to receive guardianship services from PPI should:

Visit our website:
www.permanentplanning.org
Call us:
(319) 277-1410
Email us:
ppi@episervice.org